

Community Gardener Contract

2024 Season



Primary Gardener

Name: _____ Pronouns _____

Address: _____ Zip: _____

Phone #: _____ Email: _____

Community Garden Name: _____ Plot#: _____

As a gardener at one of Garden City Harvest's Community Gardens, I agree to abide by the following rules, terms, and conditions:

GARDEN MAINTENANCE

1. **All watering, weeding, harvesting and general upkeep of my plot and the surrounding pathways is my responsibility.** I understand that I am expected to begin working in my plot by May 1 or within 2 weeks of receiving a plot and will plant, water, weed, harvest and otherwise maintain my plot throughout the gardening season until Closing Day.
2. The 2024 gardening season is April 20 - October 20 ("Opening Day" to "Closing Day"). If I am unavailable to tend my plot for 2 weeks or more during the season, I must make arrangements for its care. If I can no longer maintain my plot due to unforeseen circumstances, I will notify community garden staff or a garden leadership committee member immediately.
3. I understand that I may receive a notice from community garden staff or the garden leadership committee for one or more of the following plot conditions: flowering weeds or weeds going to seed, excessive weeds, weeds spreading into neighboring pathways or plots, trash or debris, overripe or unharvested vegetables, and/or plants showing signs of drought-stress. I agree to address these issues within two weeks or may lose gardening privileges and fees.
4. I agree to **volunteer at least 3 hours towards collective maintenance of my community garden site, i.e. this does not include time spent maintaining my personal plot and adjacent pathways.**
5. **I agree to winterize my garden plot on or before Closing Day (October 20, 2024), following Garden City Harvest's Closing Day Checklist.** If not, I will forfeit my deposit and may lose gardening privileges next year.
6. I understand the use of herbicides, pesticides, and chemical or synthetic fertilizers is not allowed. I will follow the recommendations and restrictions in Garden City Harvest's

Sustainable Gardening Guidelines, posted in all garden sheds and online at www.gardencityharvest.org/community-gardens

SAFETY & ADDITIONAL POLICIES

7. Pets are not allowed at Orchard Gardens or River Road Community Gardens, which have working farms on-site. At other garden sites, pets on leashes are allowed unless posted otherwise. Pet waste, unleashed or unsupervised pets, or pets walking through or marking plots will not be tolerated.
8. Adult gardeners are responsible for their own safety, in addition to the safety and behavior of their guests or children. Children and guests of gardeners must follow all rules, terms, and conditions stated here.
9. I will not smoke, vape or chew tobacco, drink alcohol, or abuse substances in or near garden sites. I will not come to the garden under the influence of alcohol or illegal drugs.
10. I will respect other gardeners and staff, and I will not use abusive or profane language or discriminate against others. I will work to keep the garden a happy, safe, and secure place where all participants can garden and socialize with peace and ease.
11. Harassment, discrimination, and threatening behaviors are unacceptable at any Garden City Harvest site and will not be tolerated. Displays or reports of these behaviors are grounds for immediate eviction and loss of gardening privileges and fees.
12. Neither Garden City Harvest nor the land owner are responsible for my actions. I therefore agree to indemnify, defend, and hold harmless Garden City Harvest and land owners for any liabilities, damage, loss or claim that occurs in connection with the use of the garden by me or any of my guests.
13. I agree to read and adhere to Garden City Harvest's **Community Gardens Safety Information and Rules**, posted in the garden shed and at gardencityharvest.org/community-gardens
14. I agree to read and adhere to Garden City Harvest's **Community Gardens Policies and Guidelines**, posted in the garden shed and at gardencityharvest.org/community-gardens
15. Garden City Harvest reserves the right to terminate this agreement and my participation in this program.

PAYMENTS & REFUNDS

16. I will pay the required deposit and rental fee for each garden plot I rent. The deposit must be paid upon receiving a plot and **remaining payments must be received by July 31.**
17. I have read and understand the refunds and payment deadlines in the table below.

Date	Refunds
January 1 - April 20, 2024	Full refund (deposit and plot fee)
April 20 - May 31, 2024	Plot fee refund only; deposit is kept to cover costs of placing a new gardener in plot
June 1 - October 20, 2024	No refunds; fees are kept to cover time and costs managing the forfeited plot
July 31, 2024	Any remaining plot fees due
December	Deposits refunded to active gardeners upon meeting the terms in this contract

Community Garden Sliding Scale & Plot Fees

Household Size	A	B	C
1	Less than \$30,250	\$30,251 - \$48,400	More than \$48,401
2	Less than \$34,600	\$34,601 - \$55,300	More than \$55,301
3	Less than \$38,900	\$38,901 - \$62,200	More than \$62,201
4	Less than \$43,200	\$43,201 - \$69,100	More than \$69,101
5	Less than \$46,700	\$46,701 - \$74,650	More than \$74,651
6	Less than \$50,150	\$50,151 - \$80,200	More than \$80,201
7	Less than \$53,600	\$53,601 - \$85,700	More than \$85,701
8	Less than \$57,050	\$57,051 - \$91,251	More than \$91,251

Plot fees are based on household income and size in the above chart

A \$25 refundable deposit is required per plot in addition to the plot fee

Households in Column A = \$40 plot fee (plus \$25 refundable deposit)

Households in Column B = \$55 plot fee (plus \$25 refundable deposit)

Households in Column C = \$70 plot fee (plus \$25 refundable deposit)

Half plot fees are \$10 less than full plot fees

Updated 2024

Sliding Scale Instructions & Additional Information

We collect the following information for grant purposes. This information is confidential and reported only in aggregate. See next page for instructions. Please see the next page.

- A. Which income category from the above graphic do you fall into? _____
1. Find the number of people in your household* (first column in grid)
 2. Find the income range that represents **your 2023** total gross household income**
 3. **Select column A, B or C.**

**Household includes an individual in addition to a spouse and/or dependents, if applicable. It does NOT include roommates or non-dependents.*

***Total gross income is the amount of money your household brings in before subtracting any taxes, payments, bills, or withholdings.*

- B. How many people in your household live with a disability? _____
- C. How many people in your household are a veteran/currently enlisted? _____
- D. I would like to receive a scholarship to cover my plot fees. (circle) yes / no

GARDENER'S SIGNATURE _____ **DATE:** _____

Please check here if you would like to donate your \$25 plot deposit at the end of the year.

-----**OFFICE USE ONLY**-----

of plots: Full _____ Half _____ + # of Deposits _____

Circle sliding scale option below. Cash | Credit Card | Check #: _____

Column A = \$40 (full plot), \$30 (half plot) + deposit

Column B = \$55 (full plot), \$45 (half plot) + deposit

Column C = \$70 (full plot), \$60 (half plot) + deposit

Total fees owed: \$ _____ **- Fees Paid: \$** _____ **= Balance Due: \$** _____

- Scholarship recipient
- Leadership Committee Member

GCH Staff Initials and Notes: